SCRUM MEETING WEEK 4

**:white_check_mark: Sprint planning checklist**

| **Preparation** | **Meeting** | **Follow up** |
| --- | --- | --- |
| ​​ |  | ​​ |

**:busts_in_silhouette: Sprint team members**

| **Name** | **Role** |
| --- | --- |
| ​​Sami Almuallim, 62197256 | ​​To be decided in next meeting |
| Muhammad Ashar, 62432836 | To be decided in next meeting |
| Abhishek Dash, 60819877 | To be decided in next meeting |
| Samantha Maranda, 61619334 | To be decided in next meeting |
| Nicholas Marino, 28728251 | To be decided in next meeting |
|  |  |

** Sprint planning meeting items**

**Previous sprint summary**

| **Sprint theme** | ​​Organization |
| --- | --- |
| **Issues completed** | ​​2 |
| **Issues left** | 0 |
| **Team Capacity** | 5 |
| **Summary** | ​​In this sprint we tackled organizing the group and getting on the same page about the project we are doing. Basic functions of the project have been defined including the beginning of a use-case diagram. |

**Details Current sprint**

| **Start date** | ​​2024-02-02 |
| --- | --- |
| **End date** | 2024-02-09 |
| **Sprint theme** | ​​Design |
| **Team capacity** | 5 |
| **Issues capacity** | 5 |
| **Individual capacity** | Sami Almuallim: 1  Muhammad Ashar: 1  Abhishek Dash: 1  Samantha Maranda: 1  Nicholas Marino: 1 |
| **Potential risks** | Disorganized ideas on requirements of the software |
| **Mitigations** | Meetings, communication through Discord, etc. |

**:books: Sprint planning resources**

* Course notes